



**Florida
Workforce Estimating Conference**

And

**The Statewide Demand and Regional
Targeted Occupations Lists (TOL)
Process**

**Florida Department of Economic Opportunity
Labor Market Statistics Center
April 2012**

Florida Workforce Estimating Conference (WEC)

Legislation:

The Workforce Estimating Conference (WEC) is authorized in §445.011 of the Florida Statutes. The conference meets semi-annually to establish a Statewide Occupational Demand List and provide recommendations to Workforce Florida, Inc. for establishing Regional Targeted Occupations Lists (TOL).

§216.136 - Section 7 of the Florida Statutes describes the duties and principals of the WEC.

The purpose of the Workforce Estimating Conference is to encourage job training based on the labor market needs of Florida's business community, with emphasis on jobs that are both high demand, and high skill/high wage.

The Workforce Estimating Conference meets twice in a calendar year. The meetings are held in February and August.

Principals of the Workforce Estimating Conference:

The Workforce Estimating Conference (WEC) has four designated principals. In addition to the designated principals of WEC, non-principal participants of the conference may include a representative of the Florida Chamber of Commerce and other interested parties.

Designated Principals:

Office of Economic and Demographic Research

Amy Baker, Coordinator

(850) 487-8272

baker.amy@leg.state.fl.us

Executive Office of the Governor

Phillip Miller

Transportation and Economic Development

Office of Policy and Budget

(850) 487-1884

phillip.miller@laspbs.state.fl.us

Florida Senate

Kurt Hamon, Staff Director

Committee on Education Appropriations

(850) 487-5140

kurt.hamon@laspbs.state.fl.us

Florida House of Representatives

Allyce Heflin, Budget Chief
Higher Education Appropriations
Committees
(850) 488-7451
Allyce.heflin@laspbs.state.fl.us

Processes:

Workforce Estimating Conference

1. The Florida Department of Economic Opportunity, Labor Market Statistics (LMS) Center produces industry and occupational employment projections, along with occupational wage estimates for Florida and each of the 24 Workforce Regions.
2. The results of the latest statewide employment forecast are presented at the August meeting of the Florida Workforce Estimating Conference (WEC) along with a preliminary statewide occupational demand list based on the previous year's wage criteria adjusted by the U.S. Bureau of Labor Statistics' Employment Cost Index (ECI).
3. Workforce Estimating Conference Principals make decisions on the criteria that will be used to define high skill/high wage occupations and approves a Statewide Occupational Demand List that is based on agreed criteria.

Regional Targeted Occupations Lists (TOL):

1. The Workforce Florida, Inc. (WFI) Task Force meets to decide on the criteria that will be used to define high skill/high wage occupations for each of the 24 Workforce Regions. WFI recommends whether or not the Task Force adopts the occupational wage criteria established by the WEC, adjusted by the Florida Price Level Index for each workforce region.
2. LMS adjusts the statewide occupational demand list wage criteria by the Florida Price Level index for each workforce region and prepares Preliminary Regional Targeted Occupations Lists based on these adjusted wage criteria.
3. LMS updates the Regional Targeted Occupations Web Application with the latest statewide and regional occupational employment projections so Regional Workforce Boards and other local workforce partners can review the Preliminary Regional TOLs.

4. WFI announces to the regional boards the release of the Preliminary TOLs, asks Regional Workforce Boards to assign users to the Regional TOL Web Application, and sets the deadline for requesting additions and deletions to the targeted lists.
5. Regional Workforce Boards may submit requests for additions and deletions to the regional TOL at any time during the course of the year as local conditions warrant.
6. WFI reviews the local requests for additions and deletions to the regional targeted lists and obtains input on each request from LMS and Florida Department of Education (DOE).
7. WFI sends preliminary recommendations for changes to the regional targeted lists to the workforce boards for review, allowing boards to submit documentation on locally obtained occupational information on each denied request.
8. WFI reviews the occupational information documentation submitted by the workforce boards and obtains additional input from LMS and DOE staff on this documentation before final recommendations on changes to the list are made.
9. WFI submits the final recommendations for changes to the regional TOLs to the WFI Task Force for approval. Recommendations submitted by WFI are based on statistical analysis of local occupational data combined with policies established by WFI.

Final Regional TOLs are approved by WFI for posting to the Internet for Regional Workforce Boards and other workforce partners to use.